

1. Move-in and Move-out Schedule

	CUSTOM-BUILT STAND	STANDARD BOOTH
Booth Construction	<u>Halls 1, 3, 5</u> 11 October 9am – 10pm 12 October 9am – 12nn <u>Grand Hall, Convention Hall and Concourse of each Hall</u> 11 October 2pm – 10pm 12 October 9am – 12nn	N/A
Booth Decoration	12 October 8:30am – 8pm All booths must be fully decorated by 8pm	
Move-In Exhibits	12 October (Please refer to schedule as printed on the Vehicle Pass)	
Move-Out Exhibits	16 October (Please refer to schedule as printed on the Vehicle Pass)	
Termination of Booth Electricity	13-15 October 7:30pm 16 October 6:30pm	
Booth Dismantling including Additional Lighting	16 October 8pm - 12 midnight	N/A

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at 8:30am. **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

1.2. Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on 11, 12 and 16 October 2017, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on Section 4.2.4